

SHOA
RULES & REGULATIONS

SILWERSTRAND HOMEOWNERS ASSOCIATION ("SHOA") RULES & REGULATIONS

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1. Introduction

Silwerstrand Golf & River Estate has been designed to provide a comfortable and secure living environment and lifestyle for the residents. The intention of the SHOA Rules and Regulations is that of protecting and enhancing this lifestyle and the environment. These Rules and Regulations are binding upon all Homeowners, residents, visitors, Estate Agents and Contractors, as are decisions taken by the Trustees in interpreting or enforcing these Rules and Regulations. The registered Homeowners of properties are responsible for ensuring that members of their families, tenants, visitors, friends and all their employees are aware of, and abide by, these Rules and Regulations. The Trustees of SHOA reserve the right to modify, amend, add to, or delete any of these Rules and Regulations from time to time.

This document should be read in conjunction with other documentation that includes the SHOA Constitution, SHOA Design Guidelines to Additions and Alterations, SHOA Building Rules and Regulations, SHOA Estate Agent Rules and Regulations, SHOA Estate Agent Agreement, SHOA Contractors Agreement, SHOA Construction Site Establishment, SHOA General Specifications, SHOA Erven and landscape Guideline including any amendments of the above documents or any other documentation as issued by the SHOA Trustees from time to time.

2. Security

A central feature to the quality of life within the Silwerstrand Golf & River Estate is security. The Silwerstrand precinct is protected by 3 tiers of security – access control, perimeter protection and a combination of alarm monitoring and regular patrols. In addition, Homeowners and residents are encouraged to subscribe to alarm monitoring and response.

An element of a secure lifestyle is that of prevention and deterrence. Residents are requested to familiarize themselves with the procedures, which have been developed to manage the influx of people and vehicles with the minimum disruption whilst at the same time protecting the residents.

Residents are reminded that they have the responsibility for the conduct of their visitors and for ensuring that they adhere to the security procedures.

2.1 Right of Admission

The right of admission to the Silwerstrand Golf & River Estate shall be under the control of the SHOA and its security service provider that may on any reasonable grounds deny any person and/or vehicle access, or affect an arrest if so deemed necessary.

2.2 Access Control

2.2.1 All vehicles entering and/or leaving the Silwerstrand Golf & River Estate shall stop at the entrance gate.

2.2.2 The entrance gate shall be treated as a security checkpoint and security protocol must be adhered to at all times. Your patience is appreciated.

2.2.3 Residents may purchase remote controls. Two controls may be purchased per property. Remote controls must be used upon every entry by residents.

2.2.4 Remote controls are not issued to family, friends, visitors or any other person.

2.2.5 Lost or stolen remote controls must be reported in writing to the SHOA. A replacement remote control can be purchased from the HOA.

2.2.6 Residents not able to produce a remote control upon entry shall be required to complete the prescribed entry document upon every entry to the Silwerstrand Golf & River Estate.

2.2.7 Residents in possession of a damaged remote control and unable to gain access shall be required to complete the prescribed entry document upon every entry to the Silwerstrand Golf & River Estate.

2.2.8 Remote controls shall not be shared with or transferred to any other person.

Breach

A breach by a resident of any or multiples of the rules above will be fined R 200.00 by the SHOA

2.3 Residents

2.3.2 No resident shall do anything which is, or might be, prejudicial to the security of any other resident or damage property of another resident.

2.3.3 Residents are required to treat all security officers in a co-operative and patient manner. No abuse, outburst or any form of strong verbal interaction towards security officers will be tolerated.

2.3.4 No residents may issue instructions to security personnel.

Breach

A breach by a resident of any or multiples of the rules above will be fined R1, 000.00 by the SHOA

2.4 Visitors

2.4.2 Visitors are required to complete the prescribed entry document upon every entry to the Silwerstrand Golf & River Estate. Refusal to do so will result in access being denied.

2.4.3 Visitors will at all times comply with instructions of the security personnel.

2.4.4 Visitors will at all times adhere to the Rules and Regulations of the SHOA.

2.4.5 Security may refuse access to any visitor under the influence of alcohol or drugs.

Breach

A visitor to a resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R1, 000.00 by the SHOA.

2.5 Domestic Workers, Gardeners and Labourers

2.5.2 All domestic workers, gardeners and labourers must complete the prescribed entry document upon every entry to the Silwerstrand Golf & River Estate.

2.5.3 All domestic workers, gardeners and labourers must carry the ID card issued upon entry on their persons at all times.

2.5.4 All domestic workers, gardeners and labourers must sign out upon leaving the Silwerstrand Golf & River Estate.

2.5.5 Residents employing domestic workers, gardeners, or labourers must provide adequate toilet facilities for them.

2.5.6 Residents are obliged to ensure their domestic workers, gardeners and labourers are aware of all the provisions.

Breach

Domestic workers, gardeners and labourers of a resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R1, 000.00 by the SHOA.

2.6 Estate Agents and Contractors

2.6.2 It is the responsibility of Homeowners to ensure that Estate Agents and Contractors are familiar with the SHOA Rules and Regulations and SHOA Building Rules and Regulations and SHOA Design Guidelines to Additions and Alterations.

2.6.3 It is the responsibility of Homeowners to ensure that the SHOA Agreements are signed and a copy thereof provided to the SHOA as per the set procedures thereof.

Breach

An Estate Agent and/or Contractor who has acted in breach of any or multiples of the rules above will result in the resident being fined as per the relevant SHOA guidelines

2.7 House Alarms and Armed Response

Residents are encouraged to use Silwerstrand Security for additional security measurements in the form of house alarms and armed response. Residents must ensure that Silwerstrand Security is aware of when they will be away for extended periods of time so as to ensure adequate monitoring and quick reaction in case of an alarm being triggered.

Breach

A faulty alarm causing inconvenience to other residents will result in the SHOA issuing an instruction to the service provider to gain access to the property and repair same at cost to the Homeowner.

2.8 Patrols

Regular patrols, both on foot, by bicycle and vehicles are made through the streets of the Silwerstrand Golf & River Estate.

3. Disturbances

Any conduct which disturbs or tends to disturb the peace and tranquility of the Silwerstrand Golf & River Estate and residents is not permitted.

Excessive and unnecessary noise by vehicles, appliances, tools, pets and/or excessive noise by individuals as determined by the Trustees in their sole and unfettered discretion from time to time as well as other sources attributable to a resident constitutes a disturbance of the peace in terms of these Rules and Regulations.

Breach

A resident or visitor who has acted in breach of any or multiples of the rules above will result in the resident being fined as per the relevant SHOA guidelines.

4. Use of the Streets

- 4.1 Ownership of all the roads within the Silwerstrand Golf & River Estate resides with SHOA. The Local Council raises property rates for roads, the cost thereof being included in the SHOA Levy. The movement and control of traffic and pedestrians are subject to these Rules and Regulations and such further directives as may be made by the SHOA Trustees.
- 4.2 No person shall drive any vehicle on any road within the Silwerstrand Golf & River Estate precinct in excess of 30 km/h, or in such a manner as to constitute a danger or nuisance to any other person or property.
- 4.3 No person shall operate any vehicle, including a golf cart (private or rented) at any place within the Silwerstrand Golf & River Estate unless the holder of a valid current drivers licence issued under the provisions of the Road Traffic Act No. 29 of 1989 (as amended).
- 4.4 The SHOA may, if it considers it necessary or desirable to do so, impose a speed limit lower than that referred to above upon such roads or portions thereof as it may deem fit, either temporarily or permanently, or introduce any traffic calming measures, including but not limited to, speed humps and pedestrian crossings that they in their sole discretion deem necessary from time to time.
- 4.5 The use of quad bikes, scramblers, motorized scooters or any vehicle with noisy exhaust systems and/or un-roadworthy vehicles is prohibited anywhere within the Silwerstrand Golf & River Estate.
- 4.6 No person shall drive any vehicle at any place within the Silwerstrand Golf & River Estate except upon the tarred and brick paved roads and upon any driveway within any Erf, or golf carts within the additional designated areas described as the golf course.

- 4.7 No persons shall drive any vehicle at any place within the Silwerstrand Golf & River Estate while under the influence of alcohol or drugs which may impede his ability to control such vehicle.
- 4.8 The SHOA may by means of appropriate signage, give or amend such directions as to the use of the common roads or any portion thereof, as it in its discretion may deem fit. Failure by any person to obey the same and give effect to such meaning shall constitute a breach of these Rules and Regulations.
- 4.9 Right of way within the Silwerstrand Golf & River Estate shall be given to pedestrians, golf carts and cyclists.
- 4.10 All trailers, boats, campervans, caravans and commercial vehicles must be stored within the boundaries of an Erf and only on a temporary basis unless they are screened from public view. The above vehicles may not be stored on any vacant stand, in the roads or within public areas.

Breach

The Board of Trustees reserve the right to tow away any vehicle found parked illegally. The owner will be fined R5 000 and will be charged for the storage of the vehicle until the fine is paid.

5. Common Areas and Environmental Aspects

- 5.1 The SHOA shall be entitled to control all aspects of the environment within the Silwerstrand Golf & River Estate.
- 5.2 No person shall do anything or omit to do anything that may, in the opinion of the SHOA, be likely to have a detrimental effect on the environment or that is likely to unreasonably interfere with the use and enjoyment of the common areas by residents.
- 5.3 Camping outside of the designated Caravan Park is prohibited. Fires may not be lit on or about the common areas. Fires may not be lit on any Erf other than in properly constructed braai/fireplaces designed for that purpose or manufactured braais, including, but not limited to, a Weber braai.
- 5.4 No person shall discharge any firearm, air rifle, crossbow or similar weapon or device within the Silwerstrand Golf & River Estate as defined in the Arms and Ammunition Act No. 75 of 1969 or any dangerous weapon of the Dangerous Weapons Act No. 71 of 1988 other than in self defence. Hunting, disturbance, harming and trapping of any wild or domestic animal in any manner are strictly prohibited.
- 5.5 Fireworks are strictly prohibited within the Silwerstrand Golf & River Estate.
- 5.6 Fishing may not take part in any form within the area designated as golf course water features.
- 5.7 Wading or swimming may not take part within the area designated as golf course water features, including the irrigation canal.
- 5.8 No person shall anywhere within the Silwerstrand Golf & River Estate disturb, damage, destroy or collect any plant material.
- 5.9 No person shall discard any litter or any item of any nature whatsoever at any place in the Silwerstrand Golf & River Estate except in such receptacles as provided and in such places as may be set aside for such purpose and designated as such by the SHOA.
- 5.10 No person shall launch upon the golf course water features any craft of any description, save such craft may be required in connection with any work to be carried out on the instruction of the SHOA.

- 5.11 The SHOA shall have the right to demand, on reasonable written notice, that any Alien or Exotic plants and/or trees be removed from the property of a Member at cost to the Member. Members must adhere to the prescribed plant list as contained in the SHOA Landscaping Guidelines
- 5.12 In terms of clause 11.12.2 and 11.12.3 of the constitution, no dogs are allowed on the course and Members shall not obstruct any movement of players on the Club Course and shall not damage the Club Course in any way.,

Breach

A resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R1, 000.00 by the SHOA per offence.

6. Domestic Animals

Domestic animals posing no danger may be kept which shall be limited to 2(two) animals per Erf.

All domestic animals shall at all times, be required to bare a tag which shall reflect the name and telephone number of the relevant pet owner.

It is required that all domestic animals (cats & dogs) be spayed or neutered.

All domestic cats are to have a working bell fitted to their collars.

Dogs must be kept on a leash at all times when outside the boundary walls of a property. No resident shall permit their dogs to roam the streets or any other property unattended unless under strict control and on a leash. If any dog digs a hole on common property or otherwise damages common areas, the pet owner shall be required to repair the damage.

Dog owners must ensure that they carry a receptacle and clean up any mess created by the animal. Dog owners should also regularly inspect their neighbour's property to ensure that their dogs have not left a mess that they are not aware of.

The SHOA shall have the right to act against any person who fails to prevent persistent barking or pets creating any nuisance. Persistent complaints will result in the permanent removal of the pet from the Silwerstrand Golf & River Estate.

No pet shall be left unattended inside a property for an extended period of more than 24 hours.

The Local Authority by-laws relating to pets will be strictly enforced. Any animal found to be tortured, under nourished or abused will be removed and the owner reported to the relevant authority.

No slaughtering of any animal or the curing or hanging up to dry of any meat fish, skin or carcass or any part thereof will be permitted within the Silwerstrand Golf & River Estate.

Breach

A resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R1, 000.00 by the SHOA per offence.

7. Domestic Refuse

The Operational Environmental Management Plan requires from the SHOA to institute a recycling system for domestic refuse collected at the estate. (Also refer to Addendum 2).

In order to achieve this, residents are requested to split their refuse as follows:

- **Recyclable material** (paper / plastic / boxes / foil / glass bottles) to be placed in a **clear (transparent) plastic bag**.
- **Organic material** that can be used to create compost to be placed in a **green plastic bag** (garden refuse / spoiled fruit / vegetables or peels from fruit / vegetables / ashtray contents / cooled ash from braai's)
- Meat leftovers are not suitable compost material, as this causes the breeding of flies. Meat leftovers can be placed in a smaller bag on the top of your refuse in the bin, and this will be redirected to the SPCA or pig farming.
- All remaining refuse to be placed in a normal black bag (baby nappies, etc.)

All the different refuse bags as described above can be placed inside the municipal refuse bin and placed out for collection.

- 7.1 SHOA removes domestic refuse on Mondays. New residents to contact the SHOA offices to arrange for their address to be added to domestic refuse removal address list.
- 7.2 Standard municipal black bins may be used for domestic refuse available from the Local Authority.
- 7.3 Residents may only place the black bins on the verge on the morning of collection and must place same away on the same evening.
- 7.4 The black bins shall not be kept in such a place on the property so as to be visible from the common roads and/or areas.
- 7.5 Any item or refuse of such a nature that cannot be removed by the Local Authority must be removed by the resident on the same day, failing to do so the SHOA will arrange for a waste collection contractor at cost to the resident.
- 7.6 No resident may dispose of any refuse, rubble and/or excess of any kind on any vacant Erf or common areas.

Breach

A resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R200.00 by the SHOA per offence.

8. Landscaping and Maintenance of Verges

- 8.1 As per clause 13.1 to 13.4 of the SHOA Constitution, a resident must maintain his erf, all improvements on his erf, establish and maintain a garden and the road verge bordering his erf, as well as maintain the external boundary walling of his erf. In addition, the resident must also maintain any trees planted by the SHOA on their verges.

Breach

- (i) Any Homeowner who after due notice has been given by the SHOA who fails to remedy such fault or omission fails to rectify such fault or remedy the same, shall be liable to pay any costs incurred by the SHOA in rectifying, repairing or remedying such fault or omission. In giving effect to this rule the Homeowner may not refuse the SHOA and its appointed agent or entry to the property for the purposes of carrying out the provisions hereof.
- (ii) A resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R1, 000.00 by the SHOA per offence.

9. Working Hours and Quiet Hours

- 9.1 Any work performed anywhere within the Silwerstrand Golf & River Estate is restricted to the following hours:

Monday – Thursday	: 07h00 – 17h30 (Silwerstrand Golf & River Estate to be vacated by 17h30)
Friday	: 07h00 – 15h00 (Silwerstrand Golf & River Estate to be vacated by 15h00)
Saturday	: No work is permitted
Sunday	: No work is permitted
Public Holiday	: No work is permitted

Any deviation on the above must be sanctioned by the SHOA

- 9.2 Every resident within the Silwerstrand Golf & River Estate must observe the “quiet hours” curfew as follows:

Monday – Thursday	: 22h00 – 07h00 the following day
Friday - Saturday	: 23h00 – 07h00 the following day
Sunday	: 20h00 – 07h00 the Monday morning
Public Holiday	: 23h00 – 07h00 the following day, unless a Sunday 07h30

Exceptions to the above: Life and/or property threatening emergencies.

Breach

A resident who has acted in breach of any or multiples of the rules above will result in the resident being fined R1, 000.00 by the SHOA per offence.

10. Water

The SHOA shall not be liable for damages, expenses or costs caused to residents for any interruption in supply, flooding and excess storm water or any failure to supply water.

Upon a completed Contractors Agreement signed with HOA, a water meter will be supplied to measure the water consumption per unit. The water consumption will be read as close to the 20th of the month and any consumption in excess of 6KI (or as determined by the local authority) will be added to the members’ monthly levy invoice issued by the SHOA.

The collection of rainwater is permitted, provided that the design of such collection method complies with the architectural guidelines of the SHOA.

11. Letting

No Homeowner shall let or otherwise part with occupation of his property, whether temporarily or otherwise, unless he has agreed with the prospective tenant or occupier as a stipulation in favour of the SHOA, that such tenant or occupier shall in all ways be bound by the SHOA Rules and Regulations, and that the prospective tenant or occupier has signed a copy of the Estate Agent Agreement and provided a copy thereof to the SHOA prior to occupation by the said tenant or occupier.

12. Day Visitors Area

12.1 Right of Admission

- 12.1.1 The right of admission is strictly reserved. Entry to the Day Visitors Area (DVA) and the use of its facilities will take place in accordance with and subject to the following Rules:

- Visitors behaving in an unacceptable fashion will be requested to leave the DVA, and the person will forfeit any entrance fees
- Access to the use of any facilities on the premises take place at own risk, and the visitors indemnify the SHOA, Managing Agent, Management and/or any employee for any damage, loss or injury of any nature whatsoever that the visitor may suffer

- Swimming in the river is not allowed
- Day visitors are not allowed in the caravan park area
- No loud music is allowed
- No tents are allowed in the DVA
- No dogs or any other pets are allowed in the DVA
- No littering is allowed in the DVA
- No graffiti or slogans are allowed on any walls or structures
- The Management may limit the number of day visitors as they see fit

12.2 Operational Hours

The operational hours of the DVA is from 08h00 to 18h00

12.3 Admission fees

The admission fees to the DVA are as follows:

- | | |
|---------------------|---------------------|
| Adults | - R30.00 per person |
| Children (under 12) | - R15.00 per person |
| Private vehicles | - R30.00 each |
- No buses are allowed into the DVA

12.4 Use of the Facilities

- The use of the swimming pool is at own risk
- No bottles or glass is allowed in the swimming pool
- No ball games are allowed in the swimming pool
- Only conventional bathing costumes are allowed in the swimming pool
- Adults are to take the necessary safety measures with toddlers and young children
- The use of the braai facilities is at own risk
- Fires may only be lit on the brick braai areas supplied
- No trees, bushes or logs on the property may be used for firewood
- Visitors are not allowed to remove any trees, plants or shrubs

13. Enforcement of the SHOA Rules and Regulations

13.1 Breach of Rules and Regulations

- 13.1.1 All Homeowners, residents, tenants, Contractors, workers and delivery personnel entering the Silwerstrand Golf & River Estate are to comply with the SHOA Rules and Regulations and obligated to cooperate with the SHOA, the Managing Agent, security personnel and/or any other designated employee in their effort to enforce security and the SHOA Rules and Guidelines.
- 13.1.2 In the event of any breach of the SHOA Rules and Guidelines by any resident, visitors or tenants, such breach shall be deemed to have been committed by the Member themselves.
- 13.1.3 For purposes of the enforcement of the SHOA Rules and Regulations, the SHOA Trustees may take or cause to be taken such steps as they may consider necessary to remedy the breach of which a Member and/or resident may be guilty, and the SHOA may take such action, including the appointment of such attorneys and legal counsel as they may deem fit, and enforce the provisions of the SHOA Rules and Regulations in a court of competent jurisdiction, as it may deem fit.
- 13.1.4 Notice of breach shall be given in writing by the SHOA to the Member at the address given by the Member, failing that, at the property of the Member, and shall contain:
- the nature of the breach;
 - the time period, if applicable, in which the breach is to be remedied;
 - the fine which may be imposed by the SHOA on the Member;
 - if applicable, the time, date and place of the breach;
 - if applicable, a digital photograph of the breach;
 - any other information the SHOA may deem applicable.

13.1.5 Where the SHOA levies a fine, the amount will be reflected on the levy invoice and will be deemed due at the end of the month in which the invoice is submitted.

13.2 Notices and Appeals

13.2.1 No Homeowner and/or resident may refuse receipt and/or delivery of any notices in terms of the SHOA Rules and Regulations. Refusal will result in the placement of the notice in the normal fashion, in attachment to the front door and/or gate of the property. Such services will be sufficient services of such notices.

13.2.2 In the event of appeals or contesting of the facts relating to any fine imposed or decision made may be dealt with at the first Board of Trustees meeting subsequent to receiving such written representation.

13.3 Complaints

13.3.1 In the event of complaints, the parties involved should attempt as far as possible to settle the matter between themselves, exercising due tolerance, reasonableness and consideration.

13.3.2 In the event of complaints not being resolved, a written submission has to be made by the parties involved to the SHOA.

Decisions and Arbitration

The SHOA Chairman may appoint a committee of 3 (three) SHOA Trustees and shall adjudicate upon the issue at such time and in such manner and according to such procedure as the SHOA Chairman may direct.

The decision of the committee shall be final and binding in respect of the resolution of the dispute and no further appeal is allowed thereafter.

14. Contact Details

To facilitate communication between the SHOA and Members, the following channels are readily available:

- e-mails can be addressed to either:
info@silwerstrand.co.za
- the SHOA can be contacted on 084 244 7047

15. Addendum 1: Generators

Please take note of the following rules re generators on the Estate:

GENERAL

1. The SHOA is to approve each and every location prior to installation.
2. The location will be carefully considered and must ensure the least disturbance to the adjoining neighbour.
3. The unit is to be hidden from all public spaces i.e. from the golf course, street & parks.
4. If need be the unit is to be screened appropriately and such screening is to comply with the guidelines.

5. INSTALLATION OF GENERATORS

- a. The installation of all portable generators shall be carried out by a fully qualified electrician and in accordance with the Electrical Contractors Association of South Africa (ECASA) document "GUIDELINES FOR THE SAFE USE OF PORTABLE GENERATORS ON UTILITIES NETWORKS". The electrician is required to supply the building owner and/or contractor with a certificate confirming that the installation is safe and complies in all respects with the ECASA document referred to above. A copy of the electrician's certificate is to be deposited with the HOA by the building owner and/or contractor.

6. GENERATORS - EXISTING INSTALLATIONS

- a. These rules are retrospective and apply to all existing installations. Building owners and/or contractors must have such installations inspected by a qualified electrician, remedial work carried out if required and certified by a qualified electrician. The HOA is to be supplied with a copy of the electrician's certificate.

7. GENERATORS - NOISE EMISSIONS

- a. All portable generators in both new and existing installations shall have a maximum noise emission measured at a point 3 meters away from the generator in accordance with SANS10103, Table 2 - Acceptable rating levels for noise in districts. A copy of this document can be made available at the Estate Office. Noise level rated by the World Health Organisation shall be no greater than 55 - 60 dBA (decibels)

8. GENERATORS - MAXIMUM SPECIFICATIONS

- a. Exhausts must be fitted with filters/scrubbers with exhaust temperature standards not exceeding 545°C and exhaust gas flow 176L/s (373cfm). Coolant system maximum fan power 2kW. Emission levels maximum PM60mg/Nm³, CO 190mg/NM³, HC 150mg/Nm³

16. Addendum 1: Recycling

New arrangements regarding refuse collection and recycling on the Estate.

- 1 All household refuse that cannot be recycled must be placed in black refuse bags. Each household will receive 1 packet of black bags, containing 26 bags every 4 months. The bags will be distributed at the beginning of February, June and October of each year.
- 2 All household refuse that can be recycled must be placed in the white / clear bags and will be collected on a weekly basis along with your normal refuse. Each household will receive the same number of clear / white bags as what they have put out for collection that week.
EXAMPLE: If you place 2 clear / white bags outside for collection, you will receive 2 clear / white bags on the collection day, in return.
- 3 Garden refuse i.e. grass cuttings will not be collected by the SHOA. Please make your own arrangements to remove garden refuse from the premises.
- 4 The skips for Municipal refuse collection are currently located on the hotel site, next to the DVA.

Please find attached a Recycling Pamphlet clearly outlining what can and cannot be recycled.



Recycling at Source



So can you!

It is now Langeberg's turn to start recycling. Recycling at Source Project is being gradually introduced to all residential areas in the Langeberg area. In the past the cooperation of the community has contributed to our success in the Provincial Cleanest Town Competition during 2006, 2007 and 2008 and National during 2009.

By becoming involved with the Recycling at Source Project, you will help us to continue with the great success.

How does it work?

**Who
can participate?**

All residents who received this pamphlet.

Step 1

Put all your recyclable material into the clear bag provided. If required, additional bags are freely available from the Municipal Offices.



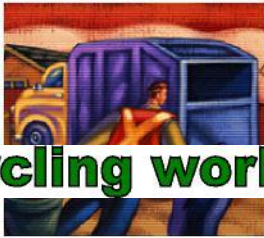
Step 2

Once full, place the clear recycling bag outside on your road verge on Monday at 08:00 for collection.



Step 3

We will do the rest. On refuse collection day your garbage will be collected and your bag of recyclables taken to a recycling centre where the contents will be sorted and baled.



Recycling work for all of us. Let's start today!

**For more information, contact
Mr G Slingers 023 615 8024**

When can we recycle?

Your existing refuse collection day is your Recycling day. A clear plastic bag will be provided FREE of charge at your home in exchange for your full bag of recyclables.

What can be recycled?

- All paper (Dry)
- Glass (Dry)
- Cardboard (Dry)
- Tin cans (cleaned)
- Plastic

What NOT to recycle

- Toothpaste containers
- Window glass
- Wet paper
- Perishables
- Refuse
- Garden refuse

**Please try to fill the bags. You don't have to
put out recyclables every week.**